

# Institutional Annual Report

Year: 2021-2022



**Habibullah Bahar College**

Shanti Nagar, Dhaka





## Dr. Abdul Jabbar Miah Principal

### Message

Despite having thousands of issues, Habibullah Bahar College has been confidently going on with the goal of offering high-quality education since its start. In the twenty-first century, highly educated human resources form the backbone of every advanced country in the fields of knowledge and research. Without a doubt, instructors and educational institutions collaborate to create this important human resource.

I want to show my appreciation to everyone who has helped out at various levels since the college was founded. I thank all whose efforts and favors have enabled them to assist the organization, and I accept their best wishes and everlasting blessings.

The college's administration is effective, diligent, and competent. It also offers qualified instructors and all the facilities necessary for a modern education. The institution within the National University offers master's and honors programs in 27 areas.

Our college has carried out a number of CEDP-sponsored initiatives despite the covid-19 environment. The annual project proposal for the following two years has been completed and is being worked on by the CEDP college team.

In order to combine values and goals, we need the support of every individual in society. Through teamwork, valuable proposals and collaboration from all facets of civic society, including constructive criticism of the institution's general development and the execution of future goals, we hope to establish the college as an education development that is welcoming to all.

Thanks to all.

Mohammad Rakibul Hoque  
Principal (Acting)



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## Chapter 1: Introduction

### *1.1 Establishment background of the college*

Habibullah Bahar College is a higher secondary, undergraduate and postgraduate college located in Shantinagar, Dhaka. The college was founded by Anwara Bahar Chowdhury, wife of the late Habibullah Bahar, former health minister of East Pakistan.

Habibullah Bahar Chowdhury was a Bengali politician, footballer, writer and the first health minister of British India and Pakistan and the first health minister of East Pakistan. He was born in 1906 in Guthuma village of Feni to an aristocratic Muslim family. He was elected a member of the executive council of the Bengal Provincial Muslim League in 1936. In 1939 he became the vice-president of the Sirajuddaula Memorial Committee. This committee was instrumental in the removal of the Hallwell Monument. He was instrumental in the formation of the East Pakistan Renaissance Society, founded in 1943. In 1944, he became the publicity secretary of the Bengal Provincial Muslim League and a member of the Bengal Legislative Assembly.



In 1948 he became a member of the Bengal Legislative Assembly from Parshuram in Feni. He was accompanied by Mohandas Karamchand Gandhi during his visit to Noakhali during the 1947 Noakhali riots.

He played an important role in the Pakistan movement. He became the first health minister of East Pakistan after the establishment of Pakistan. During this time his mosquito eradication campaign gained notoriety. He was a member of Pakistan's delegation to the UN World Health Conference in Rome, Cairo and Geneva in 1949 and 1950. He presided over the Geneva Conference.

Shamsunnahar Mahmud was the sister of Habibullah Bahar. Anwara Bahar Chowdhury was married to Habibullah Bahar Chowdhury. Anwara Bahar Chowdhury was one of the founders of Bulbul Fine Arts Academy. In 1969, she established Habibullah Bahar College in her husband's name.

## ***1.2 Type of the institution***

In Bangladesh, Habibullah Bahar College is well-known for being instrumental in the development of both male and female higher education in Dhaka. Currently, the college provides 23 undergraduate (honors) courses, 9 postgraduate courses, 4 professional honors courses, including computer science and engineering, higher secondary (science, arts, and business education), undergraduate (pass), and 23 honors courses. The National University is connected to the college. The institution's existing reputation and enrichment are largely due to the hard work of the qualified Principal and teachers.

The college's academic programs, which include HSC-level courses in Science, Business Studies, and the Arts, BA, BSS, BBS, and BSC Bachelor Degree (Pass) programs, Honours programs in Bangla, English, Economics, Social Work, Political Science, Philosophy, History, Physics, Chemistry, Bio-Chemistry & Molecular Science, Botany, Zoology, Accounting, Marketing, Management, Finance & Banking, and Masters programs in English, Bangla, Marketing, Management, Accounting, Finance. The college now educates over 10,000 (ten thousand) students as a result. The operating Principal and professors have made the college into a paradise for deserving young boys and girls with their warmest greetings.

This great institution is becoming more influential in the family, neighborhood, nation, and even the entire world. Therefore, maintaining its glory has been given to each and every one of us as a holy duty.

## ***1.3 Mission & Vision of the college***

### **Mission**

Habibullah Bahar College gives students high-quality educational chances and support services that lead to degrees, transfers, certificates, career/technical education, and mastery of basic skills. The institution helps students do well in school and in their careers by making learning safe, easy to get to, and cheap. It does this by encouraging critical thought, good communication, creativity, and cultural understanding. We focus on measurable learning outcomes, making ethical choices based on data, and student achievement to meet the needs of our students, who come from many different backgrounds.

### **Vision**

Habibullah Bahar College is dedicated to giving its students great learning opportunities that meet their needs and help them meet and beat challenges as active participants in shaping the future of our world.

### ***1.4 Area Description***

The college is established on over 1.00 acre (4,000 m<sup>2</sup>) of land, there are five multistoried buildings, one twelve-storied building, two eight-storied buildings, in addition to various other buildings in the compound. The area of open space is 0.25 acres and the area of playground is 0.25 acres.

It has a mosque, an auditorium, a canteen, a teachers' room, a guest room, and an enormous library. Additionally, Rover Scout is the most active organization in the city in terms of participation in a wide range of literary and cultural events on campus. The campus has one pond with a lovely flower garden. A robust and tall border protects the entire campus.

### ***1.5 Purpose and structure of the Annual Report***

This annual report is created with a certain goal in mind to enhance the college's quality education under College Education Development Program. This is frequently requested when a decision needs to be taken and address a specific topic or challenge of the college. It summarizes the author's findings in regard to the issue or challenge of the college and then make a recommendation for the college's plan of action. This report will satisfy the general public, academic staff, senior management, as well as the students of the college.

The structure of the annual report includes a title page, message from the principal, table of contents, overview of the college, highlights of the year, teacher development, budget and finance, and some concluding remarks.

## Chapter 2: Overview of the College

### (Institutional and Academic)

#### **2.1 Governance and Teaching Structure**

The Governing Body of the college consists of the following members: Chairman, Member-Secretary (The Principal of the College), three members of the teaching staff, two guardians, one founder member, one donor member and two persons interested in education. At Present there are Regular Full Committee in our College

There are a Principal, Vice Principal, Associate Professors, Assistant Professors and Lecturers posts in the teaching structure of this college. There are office staffs for running the office of the college efficiently.

#### Teaching Staff

Sl	Designation	Number	Remarks
1	Principal	01	
2	Associate Professor	20	
3	Assistant Professor	14	
4	Lecturer	101	
5	Lab Assistant	01	
6	Librarian	01	
5	Demonstrator	00	
Total		138	

#### Office Staffs

Serial No.	Name of the Post	No. of Posts	Remark
1	Assistant Librarian	01	
2	Lab Assistant	01	
3	Head Clerk	01	
4	Accountant	01	
5	Account Assistant	04	
7	Office Assistant	10	
7	Office Assistant cum Computer Operator	04	
6	Office Shohayak	29	
8	Office Assistant cum Cleaner	06	
9	Mechanic cum Electrician	01	
10	Store Keeper	02	
11	Sweeper	03	
12	Driver	01	
12	Security Guard	04	
Total		68	



**The department wise lists of the teaching staffs and office staffs are given below**

Sl. No	Name of the Department	Lecturer	Assistant Professor	Associate Professor	Professor	Total
1.	Bangla	6	1	0	×	7
2.	English	6	2	2	×	8
3.	Political Science	1	1	2	×	4
4.	Sociology	4	0	0	×	4
5.	Philosophy	4	0	1	×	5
6.	Social Work	2	1	3	×	6
7.	Economics	5	1	0	×	6
8.	Islamic History & Cultural	3	0	1	×	4
9.	History	2	0	0	×	2
10.	Home Economics	3	1	0	×	4
11.	Accounting	8	2	0	×	10
12.	Management	7	2	1	×	10
13.	Marketing	2	1	4	×	7
14.	Finance & Banking	4	2	0	×	6
15.	Physics	3	1	1	×	5
16.	Chemistry	3	0	1	×	4
17.	Bio-Chemistry	3	0	0	×	3
18.	Zoology	4	1	0	×	5
19.	Botany	3	0	0	×	3
20.	Mathematics	4	0	2	×	6
21.	Psychology	4	0	0	×	4
22.	Statistics	4	0	0	×	4
23.	Computer Science and Engineering	2	0	1	×	3
24.	Theatre and Media Studies	2	0	0	×	2
25.	Tourism & Hospitality Management	1	0	0	×	1
26.	Library & Information Science	2	0	0	×	2
27.	BBA Professional	7	0	0	×	7
	Total	98	16	19	00	133



## 2.2 List of Departments and others Academic Programs

There are 27 departments in this college. In the academic year 2021-22, a total no of 1798 students were admitted in Honors Level and 566 students were admitted in Masters Levels. Besides this, 323 students were also admitted in Degree (Pass) course. Furthermore about 556 students are selected for the admission in the HSC level. Lists of the department wise enrolled students and the teachers teaching in the departments are given bellow.

Sl. No.	Subjects	Honors capacity	Honors Admitted	Masters Part-I	Masters Final
1.	Bangla	85	34	×	46
2.	English	135	114	×	30
3.	Political Science	150	122	27	48
4.	Sociology	85	61	N/A	N/A
5.	Philosophy	55	33	N/A	N/A
6.	Social Work	100	72	2	43
7.	Economics	130	91	N/A	N/A
8.	Islamic History & Cultural	70	36	N/A	N/A
9.	History	45	31	N/A	N/A
10.	Home Economics	20	10	N/A	N/A
11.	Accounting	230	153	4	94
12.	Management	240	213	17	94
13.	Marketing	250	170	2	98
14.	Finance & Banking	145	51	×	49
15.	Physics	85	64	N/A	10
16.	Chemistry	85	62	N/A	N/A
17.	Bio-Chemistry	50	42	N/A	N/A
18.	Zoology	90	73	N/A	N/A
19.	Botany	50	39	N/A	N/A
20.	Mathematics	90	66	N/A	N/A
21.	Psychology	40	28	N/A	N/A
22.	Statistics	50	36	N/A	N/A
23.	Library & Information Science	45	24	N/A	N/A
24.	BBA Professional	100	74	N/A	N/A
25.	Computer Science & Engineering	100	43	N/A	N/A
26.	Tourism & Hospitality Management	100	46	N/A	N/A
27.	Theatre & Media Studies	100	10	N/A	N/A
Total:		2720	1798	52	512

**No. of Student Enrolled in Degree Courses**

<b>Serial No.</b>	<b>Department</b>	<b>No. of Student Enrolled</b>
1	B. A.	98
2	B. S. S.	72
3	B. B. S.	135
4	B. Sc.	18
<b>Total</b>		<b>323</b>

**No. of Student Enrolled in H.S.C. Courses**

<b>Serial No.</b>	<b>Department</b>	<b>No. of Student Enrolled</b>
1	Business Studies	211
2	Humanities	201
3	Science	144
<b>Total</b>		<b>556</b>

**No. of Teachers in Departments**

Serial No.	Department	No. of Teachers
1.	Bangla	7
2.	English	8
3.	Political Science	4
4.	Sociology	4
5.	Philosophy	5
6.	Social Work	6
7.	Economics	6
8.	Islamic History & Cultural	4
9.	History	2
10.	Home Economics	4
11.	Accounting	10
12.	Management	10
13.	Marketing	7
14.	Finance & Banking	6
15.	Physics	5
16.	Chemistry	5
17.	Bio-Chemistry	3
18.	Zoology	5
19.	Botany	3
20.	Mathematics	6
21.	Psychology	4
22.	Statistics	4
23.	Computer Science and Engineering	3
24.	Theatre and Media Studies	2
25.	Tourism & Hospitality Management	1
26.	Library & Information Science	2
27.	BBA Professional	7
Total		133

### 2.3 Key Academic Statistics

This college's results at various levels are satisfactory. In Degree (Pass Course) the pass rate is 80%, in Honors 95%, in Masters (Pre) 95% and in masters (Final) 95%. The generally pass rate is 92.5%.

The Teacher-Student Ratio is 1:75. Stipends are paid to some HSC students, but not to honors and master's students.

**Pass Rate for Each Level**

SI no.	Course	Year	Pass Rate (%)
01	HSC	2021	98
02	Degree	2020	85
03	Honors	2020	93
04	Masters	2018	95

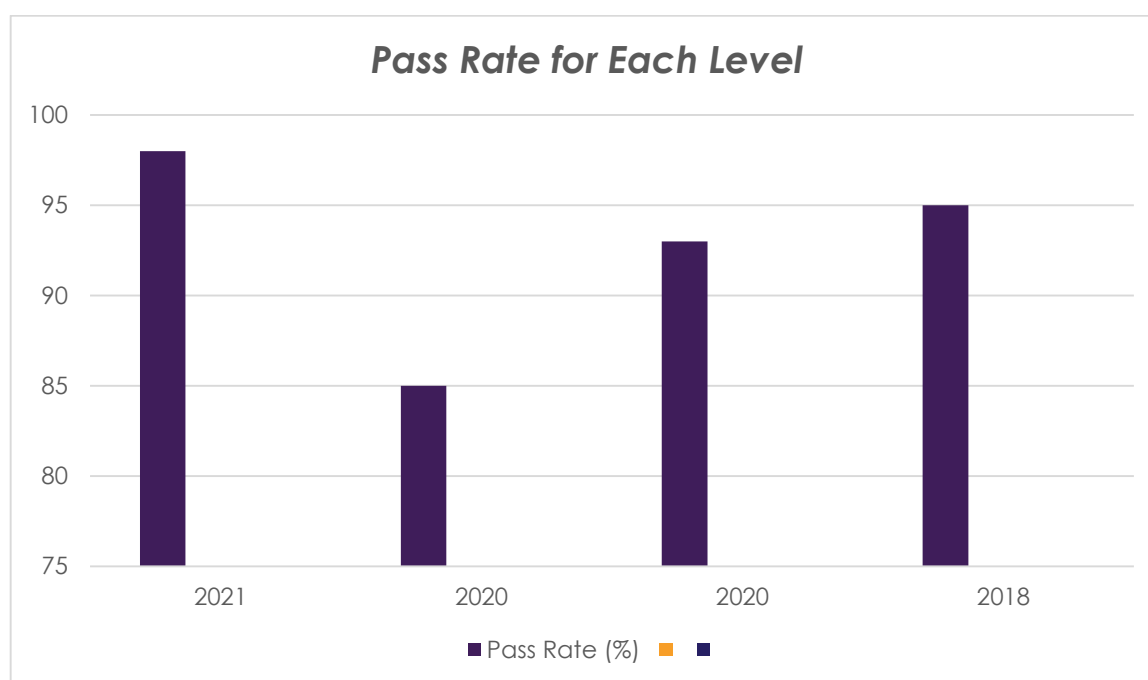


Fig: ***Pass Rate for Each Level***

## ***2.4 Infrastructure and Facility Profile of the College***

Habibullah Bahar College has around 10,000 students enrolled. The college has the following infrastructure and facility profile:

- 1) No. of Classrooms: 55
- 2) Student Dormitories: 00
- 3) Teachers Dormitories: 0
- 4) Computer Lab: 01
- 5) Science lab: 06
- 6) Auditorium: 01
- 7) Gymnasium: 00
- 8) Library: 02
- 9) Common Room: 02
- 10) Teachers Room: 01
- 11) Girls Common Room: 02
- 12) Toilet: 65
- 13) Internet Access Facilities: Although all teachers have access to the internet on campus, just a small percentage of students do.
- 14) Digital Teaching Facilities in Classrooms: 14
- 15) Availability of Wi-Fi/Hotspots: 17
- 16) Motor Vehicle (Micro Bus): 01

## **Chapter 3: Highlights of the Year**

### ***3.1 Key Achievements and Highlights of the Year of the College***

#### **Academic:**

- Examination Results: The final exam had a 98 percent participation rate and a 92.5 percent pass rate.
- Term Papers: 100% participation in the submission of term papers.
- Attendance: 70% in offline classes and 30% in online classes.
- Classroom Performance: Because to the lack of complete physical classes, class performance could not be measured.
- Online Classes: The online classes have been started and will continue regularly.

**Technological Development:**

The use of CC Camera improves the surveillance system of all entry-exit points, the entire campus, the library, and nearly all hallways. There is also a vigilance system in place, in which teachers are monitored during class time.

**Non-cognitive factors:**

- **Guide Teacher:** Students are divided into groups and counseled by a teacher known as a guide teacher.
- **Motivation:** Teachers are constantly engaged in initiating and encouraging those faculties in order for students to actively participate in the learning process. Because motivation involves biological, emotional, social, and cognitive forces, teachers are constantly engaged in initiating and encouraging those faculties.
- **Self-Control:** Teachers constantly encourage students to develop the ability to control and regulate their emotions, thoughts, and behavior in the face of temptations and impulses because it is an executive function that is required for achieving specific goals.

### ***3.2 Key Achievements and Highlights of the Year of the Department***

The key achievements and highlights of the year of the departments are as follows:-

- Deyalika competition, Online Cultural Competition, and Online Physical & Mental Health Management Seminar were all organized by individual college departments.
- 13 of the college's 27 departments organized national and international webinars focused on academic concerns and marking the centenary birth anniversary of Bangabandhu Sheikh Mujibur Rahman, the father of the nation.

### ***3.3 Highlights of Student Activities of the Year***

The highlights of student activities of the year are as follows:-

#### **Academic:**

- **Classroom Performance:** A good example of a student response system is classroom performance. It is the key to understanding. It allows pupils to participate actively in the learning process. Our pupils are still less curious, but we have been encouraging them to ask questions, which is the most significant aspect in inquisitiveness. This technique is quickly gaining traction among students. In doing so, we've had a lot of success.
- **Sitting for examinations (Internal/External):** Exams are the traditional kind of feedback for a learning system. Students are eager to attend all types of feedback on examination performance, despite the fact that it is directly tied to academic recognition. This activity has almost completely engaged the students.

#### **Extra-curricular Activities:**

- **Sports:** Because of the pandemic, sports cannot be organized.
- **Cultural Activities:** The virtual platform was used to organize cultural activities.
- **Social Activities:** The teachers and students participated in various kinds of social activities.
- **Civic Engagement:** Our students volunteered in some social awareness projects last year, such as health, human rights, enfranchisement, and eve teasing issues.



### ***3.4 Key Achievements and Highlights of the Year of Institutional Development Grants (IDG)***

The key achievements and highlights of the year of institutional development grants (IDG) are shown in the following table:-

<b>Package No.</b>	<b>Description of Procurement Package</b>
HBC/CEDP-W-01	Procurement of Renovation and Refurbishment of Classroom, Labs, Washrooms, Library and Auditorium
G-01	Computer & ICT Equipment for the Sub-Project Office
G-02	Furniture & Fixtures for Sub-project office
G-09	AC and Electrical Equipment
G-03(1)	Supply of Desktop Computer & Related Services
G-03(2)	Supply of Laptop Computer & Related Services
G-03(3)	Supply of Laser Printer, Scanner, Multimedia Projector with Projection Screen, Photocopier and Related Service.
G-05	Procurement of Furniture & Fixtures for Laboratory, classrooms, exam hall, library and general purposes for Habibullah Bahar College
G-04	Procurement of Supply and Installation of Water Purifier Machine (Complete water treatment plant) for Habibullah Bahar College
G-13	Procurement of Sound System and Electrical Item for Conference Room, Auditorium and Class Room of Habibulalh Bahar College
G-06	Procurement of Laboratory Equipment and Instruments for the labs of Habibullah Bahar College, Dhaka
G-03(4)	Supply of Smart Board for Haibullah Bahar College

Six (06) packages have been started. All six contracts were successfully signed by the IDG Management Team, and all of them were entirely finished. Procurement of Renovation and Refurbishment of Classroom, Labs, Washrooms, Library and Auditorium; Computer & ICT Equipment for the Sub-Project Office; Furniture & Fixtures for Sub-project office; AC and Electrical Equipment; Supply of Desktop Computer & Related Services; Supply of Laptop Computer & Related Services; Supply of Laser Printer, Scanner, Multimedia Projector with Projection Screen, Photocopier and Related Services are among the packages available.

With the deployment of the packages, students and teachers will have access to the modern equipment's. There have been established modern computer labs. The computer labs have been modernized.

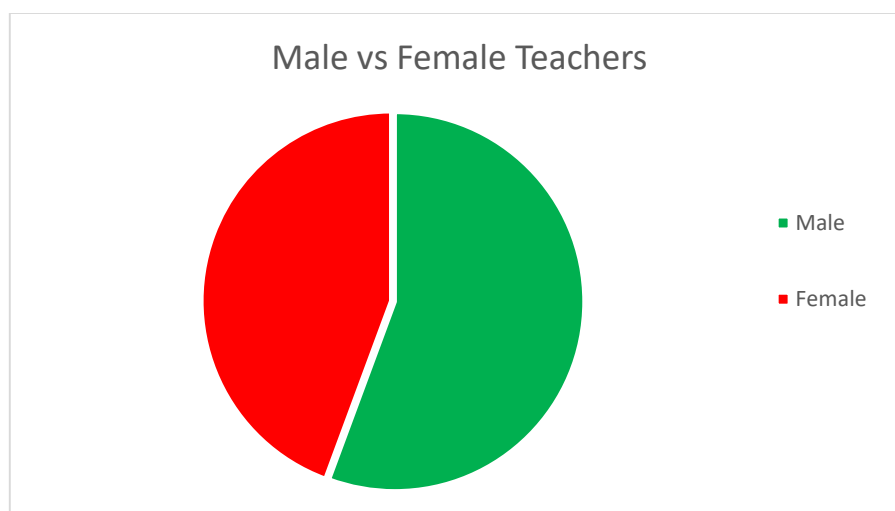
## Chapter 4: Teacher Development

### 4.1 Overview of Teaching Force of the College

The college employs both male and female teachers. A total of 2 (two) teachers have earned a Ph.D. There are 150 positions available in the college, with 133 teachers already teaching. There are 17 empty positions. The following is a list of the college's teaching staff:-

#### No. of Teachers by subject, Gender and Educational Qualification

Serial No.	Department	No. of Male Teachers	No. of Female Teachers	Total No. of Teachers	No. of PhD Holder Teachers
1	Bangla	3	4	7	1
2	English	4	4	8	-
3	Political Science	2	2	4	-
4	Sociology	1	3	4	-
5	Philosophy	2	3	5	-
6	Social Work	2	4	6	-
7	Economics	2	4	6	-
8	Islamic History & Cultural	1	3	4	1
9	History	1	1	2	-
10	Home Economics	0	4	4	-
11	Accounting	8	2	10	-
12	Management	6	4	10	-
13	Marketing	7	0	7	-
14	Finance & Banking	3	3	6	-
15	Physics	2	3	5	-
16	Chemistry	5	0	5	1
17	Bio-Chemistry	1	2	3	-
18	Zoology	2	3	5	-
19	Botany	0	3	3	-
20	Mathematics	6	0	6	-
21	Psychology	4	0	4	-
22	Statistics	3	1	4	-
23	Computer Science and Engineering	3	0	3	-
24	Theatre and Media Studies	2	0	2	-
25	Tourism & Hospitality Management	0	1	1	-
26	Library & Information Science	0	2	2	-
27	BBA Professional	4	3	7	-
<b>Total</b>		<b>74</b>	<b>59</b>	<b>133</b>	<b>2</b>



**Fig: Male vs Female Teachers**

#### ***4.2 Teacher Professional Development Programs***

- **ICT Training (In-House):** During the previous fiscal year, an in-house ICT training program was held in the college ICT lab to improve teachers' technological skills. The training course drew a total of 50 teachers.
- **Office Management Training (In-House):** During the previous fiscal year, an in-house Office Management training program was held in the college to improve teachers' administrative skills. The training course drew a total of 25 teachers.
- **Departmental Seminars:** Thirteen departments used the virtual platform to host seminars. Resource persons from other countries also attended the seminars, adding to the professional discussions with their insightful talks. Students and others can also watch the live telecast via social media.
- **CEDP Training:** About 75 teachers participated in CEDP training program of subject based training and future leader training. The teachers have developed their attitude, knowledge and skills.

#### ***4.3 Highlights of Teacher Development Activities of the Year***

The highlights of teacher development activities of the year are as follows:-

- **Writings Research Journal:** About 15 teachers contributed research articles to the college authority and those are going to be published in various local and international journals.
- **Online Class:** Teachers demonstrate their skills in running online classes.
- **Foreign Webinars:** Some of the college's teachers also participated in international webinars.

## **Chapter 5: Budget and Finance**

### ***5.1 Summary of Annual Budget and Expenditures***

The following are some descriptions of total allocation and spending for fiscal year 2021-22:

Serial No.	Description	Allocation	Expenditure
1	Salary of the teachers & Staffs	16,00,11,500.00	10,93,87,478.00
2	Electricity Bill	6,50,000.00	5,07,433.00
3	Water and Sewerage	3,70,000.00	1,81,242.00
4	Repair & Maintenance	10,00,000.00	1,43,847.00
5	City Corporation Fee	5,00,000.00	3,855.00
6	Sports Fee	1,00,000.00	6,000.00
7	Technology Fee	12,00,000.00	13,12,374.00

### ***5.2 Summary of Annual Revenues***

There has no summary of annual revenues during the fiscal year 2021-2022 due to pandemic situation of Covid-19.

### ***5.3 Status of Annual Audits***

There has no status of annual audits during the fiscal year 2021-2022 due to pandemic situation of Covid-19.

## **Chapter 6: Concluding Remarks**

### ***6.1 Overall Assessment of Performance of the Last Year and Key Targets for the Next Year***

The overall assessment of performance of the last year and key targets for the next year are as follows:-

- In the face of a changing pandemic situation, teachers and employees demonstrated initiative and innovation in sustaining academic and official duties. They also demonstrated rapid flexibility and communication abilities. All of this is a component of their professional responsibility. Problem-solving and interpersonal skills were also improved.
- If the epidemic persists, we must continue to use technology to assure virtual attendance, timeliness, quality work productivity, mutual cooperation, coaching, and training abilities, among other things.

- More internal training programs, national and international webinars, virtual cultural competitions, awareness activities, and so on will be organized.
- Teachers' and staff' professional dedication will be ensured through the use of evaluation mechanisms.
- With the escalation of the pandemic, virtual platform programs should be reduced, and classroom-based activities should be restored to their previous levels.

## ***6.2 Key Challenges and Risks for the College***

### **Risk Factors include:**

- Lack of academic motivation.
- Changing a negative attitude to a positive one.
- Assisting with self-esteem and confidence.
- Reducing psychological issues.
- Reducing under preparedness for academic criticism

### **Key Challenges:**

- Improving classroom performance.
- Establishing technology-based classrooms.
- Developing behavioral patterns and cultural attitudes.
- Increasing parental participation.
- No student should indeed be left apart.

## ***6.3 Recommendations***

Some recommendations has been suggested below:-

- We should improve technical amenities, such as Wi-Fi connectivity for both teachers and pupils, if the existing pandemic situation changes.
- Students should be given with mobile data services almost free of charge on the perimeter where Wi-Fi access is difficult.
- It is necessary to develop an effective online examination system.
- Teachers' and authorities' efficiency in technological sectors should be improved through training programs.
- Students should be encouraged to learn how to use technology.
- Some activities should be carried out with physical distance and health concerns in mind.

## Chapter 7: Photo Gallery



Principal of the college



Shaheed Minar of the college



Class Room



Computer Lab



Computer Lab



Computer Lab





CEDP Funded Air-Conditioning Equipment in the Laboratory



CEDP Funded Air-Conditioning Equipment in the Laboratory



CEDP Funded Air-Conditioning Equipment in the Laboratory



CEDP Funded Air-Conditioning Equipment in the Laboratory



CEDP Funded Air-Conditioning Equipment in the Laboratory



CEDP Funded Air-Conditioning Equipment in the Laboratory





Air-conditioned Class Room



CEDP Funded Tiles Work



CEDP Funded Thai-Aluminum Window Works



Class Room



Laboratory



Computer Lab



College Pond



College Gate



Teachers Common Room



Teachers Common Room with Teachers in meeting





Students working on CEDP funded Laboratory



CEDP funded Laboratory